

Funding request form questions

Contact information

- Title (Ms, Mrs, Mr, etc)
- First name
- Surname
- Position in organisation
- Email address

Charity information

- Full name of organisation
- Main telephone number of organisation
- Street address
- Town/City
- County
- Postcode
- Organisation's website
- Charity registration number
- Brief summary of your organisation – aims, activities, key developments etc. (*Max 700 characters, approx. 100 words*)
- Year end date of latest available annual accounts:
 - In which, income
 - Expenditure
 - Reserves
- Summary of your charity's current funding sources (*Max 700 characters, approx. 100 words*)
- Has your organisation previously applied for funding from any of the Swire charitable trusts? (Swire Charitable Trust, Adrian Swire Charitable Trust, John Swire 1989 Charitable Trust or Swire 2765)
- Has your organisation previously received funding from any of the Swire charitable trusts? (Swire Charitable Trust, Adrian Swire Charitable Trust, John Swire 1989 Charitable Trust or Swire 2765)

Funding request

- Title of your funding request (*Max 140 characters, approx. 20 words*)
- Short summary of your funding request (*Max 700 characters, approx. 100 words*)
- Please select the programme you would like to apply to (*Welfare / Opportunity / Heritage*)
- Please select the type of funding sought (*Project/Core Funding*)
- Please select the most relevant region for your funding request (*Various*)
- Village/Town/City/Area where the work will take place
- Amount requested
- Total project budget (*for project funding requests only*)
- Timescale for your requested funding (*key dates, duration, etc.*)
- Please give an overview of the needs/issues that will be addressed by the work you are seeking funding for (*Max 2,100 characters, approx. 300 words*)
- Please explain how your charity plans to address these needs/issues (*Max 2,100 characters, approx. 300 words*)
- Please highlight up to 3 key outcomes that you aim to achieve from the work and how you plan to monitor and evaluate these (*Max 2,100 characters, 300 words*)
- Please explain why your organisation is well placed & qualified to deliver this work? (*Max 1,400 characters, approx. 200 words*)
- Please give details of your fundraising to date for this work – funding secured and sources, pending applications etc. (*Max 1,400 characters, approx. 200 words*)
- Is there anything else you would like to share with us at this stage? (*Max 3,500 characters, approx. 500 words*)

Attachments

- Latest inspected/audited accounts (If your organisation is too new to have annual accounts please attach a photocopy of a recent bank statement)
- Project budget or organisational budget
- Any other published materials that you think may add weight to your request (e.g. evaluations, impact reports, annual reviews, research etc)